# **Grantee: Northern Mariana Islands**

B-19-DT-69-0001 **Grant:** 

October 1, 2022 thru December 31, 2022

**Grant Number:** 

B-19-DT-69-0001

**Grantee Name:** 

**Contract End Date:** 

**Obligation Date:** 

**Review by HUD:** 

Northern Mariana Islands

06/15/2034

**Grant Status:** 

Reviewed and Approved

**Grant Award Amount:** 

**QPR Contact:** 

Award Date:

\$16,225,000.00

Active

No QPR Contact Found

**LOCCS Authorized Amount:** 

\$16.225.000.00

**Estimated PI/RL Funds:** 

**Total Budget:** 

\$16,225,000.00

**Disasters:** 

**Declaration Number** 

FFMΔ-4396-MP **FEMA-4404-MP** 

### **Narratives**

#### **Mitigation Needs Assessment:**

Risk assessment is a process of measuring potential loss of life, personal injury, economic injury, property damage, and other negative community impacts resulting from natural hazards. In the immediate planning horizon this type of assessment allows emergency management personnel to establish response priorities by identifying potential hazards and vulnerable assets and communities. At a broader scale, the risk assessment enables data-driven hazard mitigation planning and strategy development. The basic risk assessment process focuses on the following key elements:

- · Hazard identification: Utilization of all available information to determine the types of disasters that may affect a jurisdiction, how often they can occur, and their potential severity.
- · Vulnerability identification: Determine the impact of natural hazard events on the people, property, environment, and economy of a locale.
- Cost evaluation: To the degree possible given best available data, estimate the cost of potential damage and/or cost that can be avoided by mitigation.

In the development of the CNMI's 2018 Standard State Mitigation Plan (SSMP), which informs and guides significant components of this CDBG-MIT Action Plan, a thorough hazard risk and needs assessment was performed with the best available data at the time. Moreover, the CNMI has used the most recent risk assessment completed through the FEMA Hazard Mitigation Program process to inform the hazards analyzed in this action plan, and to guide the subsequent use of CDBG-MIT funds (84 FR 45840 and 86 FR 561).

It is important to note that substantial updates to national and state level data regarding hazards, built environment, and socio-economic characteristics have enabled many locales to assess risk in a more comprehensive, standardized manner during the mitigation planning process. The recent publication of the National Risk Index (Zuzak et. al 2021) and mapping tool from FEMA provides a

1



well-structured, consistent and transparent method for many states to determine risk. The risk index is comprised of (1) a natural hazards component with calculated losses from hazard events, (2) a "consequence enhancing" component consisting primarily of a census-informed social vulnerability index, and (3) a "consequence reduction" component that estimates "community resilience" as the ability of a community to prepare for and adapt to hazards.

CNMI was not included in the National Risk Index in its initial 2021 public release; however, efforts were taken in the CDBG-MIT planning process to quantify and develop proxies for Index components, particularly with respect to natural hazard exposure and losses, as well as social vulnerability. The analysis and resulting area-based mitigation prioritization index for CNMI is described in detail in Section 3 of NMHC's CDBG-MIT Action Plan, while the initial natural hazard profiles and data that informed the risk assessment are highlighted here in Subsection 2.1 of said Plan.

In the process of developing the following hazard profiles and the subsequent risk assessment and mitigation prioritization areas, the following resources were utilized as appropriate:

- FEMA (Federal Emergency Management Agency) Local Mitigation Planning Handbook
- FEMA Hazus GIS-based software and associated Hazus database for CNMI assets, buildings, populations, and facilities.
  - CNMI Coastal Resilience Assessment (Dobson et. al 2020) and Coastal Resilience Evaluation and Siting Tool (CREST)
  - FEMA Special Wind Region data for the Commonwealth of the Northern Mariana Islands (2020)
  - International Code Council International Building Code and Residential Code (2018)

  - NOAA Office for Coastal Management Coastal Flood Exposure Mapper (coast.noaa.gov/floodexposure/)
    NOAA Pacific Marine Environmental Laboratory Tsunami Hazard Assessment of the CNMI (Uslu et. al 2013)
- Tabular and spatial data for CNMI-wide infrastructure and buildings (CNMI Department of Public Works; Commonwealth Utilities Corporation)
- National Centers for Environmental Information International Best Track Archive for Climate Stewardship (IBTrACS -Knapp et. al 2021)
- Miscellaneous assessment data gathered from other Federal and Local agencies (e.g. CNMI Climate Vulnerability
   Assessments; U.S. Army Corps Post-Disaster Watershed Assessment for CNMI; FEMA Risk MAP preliminary reports for CNMI)

#### **Proposed Use of Funds:**

The Commonwealth of the Northern Mariana Islands (CNMI) received \$16,225,000 from the U.S. Department of Housing and Urban Development (HUD) for mitigation activities to be funded in accordance with Community Development Block Grant-Mitigation (CDBG-MIT) funds. In the CDBG-MIT Federal Register Notice [FRN] (85 FR 45838), HUD defines mitigation as "those activities that increase resilience to disasters and reduce or eliminate the long-term risk of loss of life, injury, damage to or loss of property, and suffering and hardship, by lessening the impact of future disasters."

The CNMI, through NMHC, intends to utilize CDBG-MIT funding to take additional action to make the CNMI more resilient. NMHC acknowledges the high probability that these extreme weather conditions will continue to affect CNMI residents and services and may become more severe or more frequent in occurrence. Proposed projects for funding in the CDBG-MIT Action Plan for infrastructure include are listed in Table 1 below.

The CDBG-MIT Infrastructure Mitigation Program in this Action Plan is structured to align with the best practice mitigation guidance and current capital investments planned for the islands of Saipan and Tinian. The CNMI has identified four (4) key strategies built into the Infrastructure Mitigation Program to align with the coordination of mitigation projects and leverage requirements found at 84 FR 45838. These key strategies are woven into program design and incentivized through evaluation criteria and supported by the development of capacity-building tools, including the Risk Assessment evaluation tool released during stakeholder engagement and outreach activities. These strategies include: (1) Capacity Building; (2) Community and Regional Investment; (3) Lifeline Stability; and (4) Alignment of Capital Investments.

Table 1. List of Potential CDBG-MIT Projects



Municipality Project Project Description Estimated Cost Estimated Duration Saipan

Beach Road Improvement Project Flood control and drainage project. \$10,626,457 36 mos. Saipan

Lower Base Road and Drainage Improvement Improve the drainage system at Lower Base area.

\$2,152,000

19 mos.

**Tinian** 

Replacement of the Tinian Carolinas Village 0.50 MG Water Tank

To improve the water capacity for the island, and replace existing welded tank with more resilient concrete structure

\$5,180,000

27 mos.

Saipan

Kagman Community Shelter Project

Provide safe, secure and habitable long term-shelters for displaced residents during future typhoons and other natural disasters.

\$1,258,705

24 mos.

Saipan

Assessment of Risk, Vulnerability and Disaster Bonding/Insurance Feasibility to Support Comprehensive Sustainable Development Planning and Disaster Risk Reduction

This project will support the Office of Planning and Development (OPD) in its mission to provide data-driven analysis, tools, and policies that support comprehensive sustainable development plan (Comprehensive Plan) for CNMI that ensures smart, safe development occurs to support socio-economic growth goals of the community.

\$807,380

24 mos.

Saipan

Replacement of the Dandan Water Tank

There is a current risk of catastrophic failure of the water tank if another typhoon will hit area. Therefore, the objective of this Hazard Mitigation Grant application will be to replace the current tank

\$7,048,000

24 mos.

Saipan

Replacement of the Kagman Water Tank

There is a current risk of catastrophic failure of the water tank if another typhoon will hit area. Therefore, the objective of this Hazard Mitigation Grant application will be to replace the current tank

\$7,141,000

24 mos.

Saipan

Power Plant #1 Facility Repair and Mitigation

To Harden Power Plant #1

\$ 4,987,427

18 mos.



Overall	This Report Period	To Date
Total Projected Budget from All Sources	\$0.00	\$16,225,000.00
Total Budget	\$0.00	\$16,225,000.00
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$21,412.47	\$229,910.28
<b>HUD Identified Most Impacted and Distressed</b>	\$21,412.47	\$229,910.28
Other Funds	\$ 0.00	\$ 0.00
Match Funds	\$ 0.00	\$ 0.00
Non-Match Funds	\$ 0.00	\$ 0.00
Funds Expended		
Overall	This Period	To Date
Northern Marianas Housing Corporation1	\$ 21,412.47	\$ 229,910.28

# **Progress Toward Required Numeric Targets**

Requirement	Target	<b>Projected</b>	Actual
Overall Benefit Percentage	50.00%	100.00%	.00%
Overall Benefit Amount	\$7,706,875.00	\$16,225,000.00	\$.00
Limit on Public Services	\$2,433,750.00	\$.00	\$.00
Limit on Admin/Planning	\$3,245,000.00	\$811,250.00	\$.00
Limit on Admin	\$811,250.00	\$811,250.00	\$.00
Most Impacted and Distressed	\$8.112.500.00	\$16.225.000.00	\$229.910.28

# **Overall Progress Narrative:**

NORTHERN MARIANAS HOUSING CORPORATION COMMUNITY DEVELOPMENT BLOCK GRANT MITIGATION (CDBG-MIT) PROGRAM QUARTERLY PERFORMANCE REPORT

### **Overall Narrative**

### Background

HUD published its Federal Register Notice 86 FR 561 on January 6, 2021, with an effective date of January 11, 2021, for allocation of over \$186 million in CDBG-MIT funds to grantees recovering from qualifying 2018 disasters. Funds allocated by this notice were made available by the Additional Supplemental Appropriations for Disaster Relief Act of 2019. Super Typhoon Yutu and Typhoon Mangkhut, which ravaged the CNMI (DR-4404 and DR-4396), were qualifying events for the Commonwealth, with over \$16,000,000 in CDBG-MIT funds being allocated through 86 FR 561.



Per 84 FR 45838, HUD differentiates between the purpose of CDBG-MIT funds and CDBG-DR funds, in that CDBG-MIT funds are to be used for mitigation activities that â¿Â¿increase resilience to disasters and reduce or eliminate the long-term risk of loss of life, injury, damage to and loss of property, and suffering and hardship, by lessening the impact of future disastersâ¿Â. CDBG-MIT allocations to CNMI for these mitigation-specific goals are listed in Figures 1-1 and 1-2.

Figure 1-

1: Total Allocation for Mitigation Activities under U.S. Public Law Disaster No.

Grantee

100% &nbp;

Total Allocation for CBG-MI fo 2018 disasters under Public Law 116-20 Minimum amount that must be expended in the HUD-identified MID Areas HUD-identified  $\tilde{A} \dot{c} \hat{A} \dot{c} \hat{A} \dot{c} \hat{a} \hat{c}$  most impacted and distressed  $\tilde{A} \dot{c} \hat{A} \dot{c} \hat{A} \dot{c} \hat{A} \hat{c}$  (MID) areas 4396 and 4404

Commonwealth of the Northern Mariana Islands \$16,225,000 \$8,112,500

Figure 1-2: Programmatic Allocation by Activity

Saipan and Tinian Municipalities

Program
Allocation
Percentage
Infrastructure Mitigation Program and Activities
\$14,602,500
90%
Administration
\$811,250
5%
Planning
\$811,250
5%
Total:
\$16,225,000

The CNMI, through its lead agency, the Northern Marianas Housing Corporation (NMHC), will administer the CDBG-MIT program. Besides funding administrative and planning costs, NMHC intends to leverage CDBG-MIT monies with its CDBG-DR grant by way of covering eligible CDBG-MIT projects and activities identified under NMHCâ¿Â¿s CDBG-DR Infrastructure Program and to free up CDBG-DR funds tied to these infrastructure projects and reprogramming these de-obligated funds to support NMHCâ¿Â¿s CDBG-DR housing programs which are in need of additional funding.

### Mitigation Needs Assessment

Risk assessment is a process of measuring potential loss of life, personal injury, economic injury, property damage, and other negative community impacts resulting from natural hazards. In the immediate planning horizon this type of assessment allows emergency management personnel to establish response priorities by identifying potential hazards and vulnerable assets and communities. At a broader scale, the risk assessment enables data-driven hazard mitigation planning and strategy development. The basic risk assessment process focuses on the following key elements:

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- Cost evaluation: To the degree possible given best available data, estimate the cost of potential damage and/or cost that can be avoided by mitigation.



In the development of the CNMIâ¿Â¿s 2018 Standard State Mitigation Plan (SSMP), which informs and guides significant components of this CDBG-MIT Action Plan, a thorough hazard risk and needs assessment was performed with the best available data at the time. Moreover, the CNMI has used the most recent risk assessment completed through the FEMA Hazard Mitigation Program process to inform the hazards analyzed in this action plan, and to guide the subsequent use of CDBG-MIT funds (84 FR 45840 and 86 FR 561).

It is important to note that substantial updates to national and state level data regarding hazards, built environment, and socio-economic characteristics have enabled many locales to assess risk in a more comprehensive, standardized manner during the mitigation planning process. The recent publication of the National Risk Index (Zuzak et. al 2021) and mapping tool from FEMA provides a wellstructured, consisent and trasparent method for many states to determine risk. The risk index is comprised of (1) a natural hazards component with calculated losses from hazard events, (2) a â¿Â¿consequence enhancingâ¿Â component consisting primarily of a census-informed social vulnerability index, and (3) a â¿Â¿consequence reductionâ¿Â component that estimates â¿Â¿community resilienceâ¿Â as the ability of a community to prepare for and adapt to hazards.

CNMI was not included in the National Risk Index in its initial 2021 public release; however, efforts were taken in the CDBG-MIT planning process to quantify and develop proxies for Index components, particularly with respect to natural hazard exposure and losses, as well as social vulnerability. The analysis and resulting area-based mitigation prioritization index for CNMI is described in detail in Section 3 of NMHCâ¿Â¿s CDBG-MIT Action Plan, while the initial natural hazard profiles and data that informed the risk assessment are highlighted here in Subsection 2.1 of said Plan.

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  - FEMA Special Wind Region data for the Commonwealth of the Northern Mariana Islands (2020)
  - International Code Council â¿Â¿ International Building Code and Residential Code (2018)
  - NOAA Office for Coastal Management Coastal Flood Exposure Mapper (coast.noaa.gov/floodexposure/)
    NOAA Pacific Marine Environmental Laboratory Tsunami Hazard Assessment of the CNMI (Uslu et. al 2013)
- Tabular and spatial data for CNMI-wide infrastructure and buildings (CNMI Department of Public Works; Commonwealth **Utilities Corporation)**
- National Centers for Environmental Information International Best Track Archive for Climate Stewardship (IBTrACS) â¿Â¿ Knapp et. al 2021)
- Miscellaneous assessment data gathered from other Federal and Local agencies (e.g. CNMI Climate Vulnerability Assessments; U.S. Army Corps Post-Disaster Watershed Assessment for CNMI; FEMA Risk MAP preliminary reports for CNMI) CDBG-MIT Planning

The CDBG-MIT Planning allocation is \$811,250 (representing 5% of the total CDBG-MIT grant allocation) and will be used to support local, regional and statewide mitigation planning efforts. Planning funding can be used for: land use planning, hazard mitigation planning, modernization and resiliency planning, upgrading mapping capabilities, and other plans. For Local Planning and Hazard Mitigation Planning, NMHC intends to acept applications year-round subject to funding availability. Spending though these programs is expected to continue for most of the life expectancy of the grant. Additional information and details about the application process as it pertains to these can be found in the NMHCâ¿Â¿s CDBG-MIT Action Plan. Leftover funds from this allocation, if any, will be reprogrammed to fund existing infrastructure mitigation projects through a nonsubstantial amendment or new infrastructure mitigation projects not identified in the CDBG-MIT Action Plan by way of a substantial amendment to the program's Action Plan.

**Program Activities and Expenditures** 

Prepare and submit its Disaster Recovery Grant Reporting Action Plan for HUDâ¿Â¿s review and approval â¿Â¿



Status: Completed (HUD reviewed and approved NMHCâ¿Â¿s CDBG-MIT DRGR AP on November 17, 2022)

- Prepare and publish CDBG-MIT program policies and procedures â¿Â¿ Status: Completed
- Develop CDBG-MIT project applications and Intergovernmental Agreements â¿Â¿ Status: Completed
- Construct and launch its CDBG-MIT website â¿Á¿ Status: Completed

#### CDBG-MIT Administrative

Due to limited CDBG-MIT funding, NMHC will be utilizing its existing employees and outsource professional services, as needed, to administer and implement the CDBG-MIT program. See Figure 1-3

Area of Need Current Staff Support Identified Gap (FTEs) Capacity Description Grants Management

- Corporate Director
- · Deputy Corporate Director
- Chief Financial Officer
- CDBG-DR Program Manager

# No Gap identified

- · Manage program progress, risks, communication, complaints
- Manage strategic partnerships (government agencies)
- Recommend projects for approval

cq

### Financial Management and Planning

- · Chief Financial Officer
- Senior Accountants

The CDBG-DR Finance section is currently being managed by NMHCâ¿Â¿s Chief Financial Officer (CFO), who was previously the CDBG-DR Finance Manager. Since NMHCâ¿Â¿s CFO possesses vast knowledge on CDBG-DR and manages DRGR, NMHC decided that the CFO continue oversee CDBG-DR Finance, with the assistance of the CDBG-DR Senior Accountant until local capacity is built within the CDBG-DR Finance Section and the CDBG-DR Finance Manager position is filled.

- Review and process payments/invoices
- Manage DRGR and QPR reporting
- Track Project and program budgets
- Financial reporting

## Procurement and Contract Management

- NMHC Office Manager/Procurement Officer
- CDBG-DR Administrative Manager
- · CDBG-DR Procurement Officer

#### No Gap identified

Maintain procurement and contract registry

### Data Systems and Reporting

- NMHC Office Manager/Procurement Officer
- CDBG-DR Administrative Manager
- · CDBG-DR Procurement Officer

### No Gap identified

- Outsource services for GIS mapping analysis and data research
   Training
  - CDB-DR Administrative Manager
  - CDBG-DR Program Manager

### No Gap identified



- Develop policy and procedures manual
- Identify ongoing training needs, develop training plan for MIT staff, and implement/outsource training services

## Compliance and Monitoring

- Internal Auditor
- · CDBG-DR Compliance Manager

The Internal Auditor position is currently vacant; therefore NMHC put out a job vacancy announcement (JVA No. 2022-022) in hopes of filling the position. JVA No. 2022-022 opened on January 17, 2022 and closes on February 16, 2022.

- Conduct internal and external monitoring
- NMHC will assign CDBG-DR Compliance Supervisor who will allocate time across CDBG-MIT and CDBG-DR. If needed at a later time, another staff with supervisory role will be assigned.

**Human Resources** 

- NMHC Office Manager/Procurement Officer
- CDBG-DR Administrative Manager

### No Gap identified

- Separate Department to support this need Communications and Outreach
  - CDBG-DR Program Manager
  - CDBG-DR Administrative Manager
  - CDBG-DR Administrative Manager

No Gap identified

- Manage website
- Assist in management of DRGR QPR reporting

Program Operations: Infrastructure

- CDBG-DR Project Manager
- CDBG-DR Compliance Manager

No Gap identified

- Oversee operations of CDBG-MIT Infrastructure Mitigation Program
- Manage projects for approval to closeout

### **Program Activities and Expenditures**

• NMHC hired an Internal Auditor

Due to limited CDBG-MIT funding, NMHC will be utilizing its existing employees and outsource professional services, as needed, to administer and implement the CDBG-MIT program.

### CDBG-MIT Infrastructure Repair and Resilience Program

As reported in NMHCâ¿Â¿s CDBG-DR Action Plan, as amended (2022), â¿Â¿The CNMI has identified over \$680 million in potential infrastructure projects. This results in a remaining unmet need of over \$526 million. These programs and projects are intended to benefit the Islands as a whole while helping to address the remaining unmet housing need. There are over 275 projects submitted that need assistance. The estimated total value of these projects as mentioned above is over \$680 million. There are no funds available or other identified resources to address the remaining unmet need for infrastructure.â¿Â



NMHC intends to utilize CDBG-MIT funding to take additional action to make the CNMI more resilient. NMHC acknowledges the high probability that these extreme weather conditions will continue to affect CNMI residents and services and may become more severe or more frequent in occurrence. Proposed projects for funding in the CDBG-MIT Action Plan for infrastructure include ar listed in Figure 1-4 below.

The CDBG-MIT Infrastructure Mitigation Program in this Action Plan is structured to align with the best practice mitigation guidance and current capital investments planned for the islands of Saipan and Tinian. The CNMI has identified four (4) key strategies built into the Infrastructure Mitigation Program to align with the coordination of mitigation projects and leverage requirements found at 84 FR 45838. These key strategies are woven into program design and incentivized through evaluation criteria and supported by the development of capacity-building tools, including the Risk Assessment evaluation tool released during stakeholder engagement and outreach activities. These strategies include: (1) Capacity Building; (2) Community and Regional Investment; (3) Lifeline Stability; and (4) Alignment of Capital Investments.

# Figure 1-4. List of Potential CDBG-MIT Projects

Municipality

Project

**Project Description** 

**Estimated Cost** 

**Estimated Duration** 

Saipan

Lower Base Road and Drainage Improvement

Improve the drainage system at Lower Base area.

\$2,152,000

19 mos.

**Tinian** 

Replacement of the Tinian Carolins Village 0.50 MG Water Tank

To improve the water capacity for the island, and replace existing welded tank with more resilient concrete structure

\$5,180,000

27 mos.

Saipan

Kagman Community Shelter Project

Provide safe, secure and habitable long term-shelters for displaced residents during future typhoons and other natural disasters.

\$1,258,705

24 mos.

Saipan

Assessment of Risk, Vulnerability and Disaster Bonding/Insurance Feasibility to Support Comprehensive Sustainable Development Planning and Disaster Risk Reduction

This project will support the Office of Planning and Development (OPD) in its mission to provide data-driven analysis, tools, and policies that support comprehensive sustainable development plan (Comprehensive Plan) for CNMI that ensures smart, safe development occurs to support socio-economic growth goals of the community.

\$807,380

24 mos.

Saipan

Replacement of the Dandan Water Tank

There is a current risk of catastrophic failure of the water tank if another typhoon will hit area. Therefore, the objective of this Hazard Mitigation Grant application will be to replace the current tank



\$7,048,000

24 mos.

Saipan

Replacement of the Kagman Water Tank

There is a current risk of catastrophic failure of the water tank if another typhoon will hit area. Therefore, the objective of this Hazard Mitigation Grant application will be to replace the current tank

\$7,141,000

24 mos.

Saipan

Power Plant #1 Facility Repair and Mitigation

To Harden Power Plant #1

\$ 4,987,427

18 mos.

### **Program Activities and Expenditures**

No activities and expenditures have been made as of date of this report because NMHC was working on its CDBG-MIT DRGR Action Plan (AP) which is subsequently submitted to HUD and was waiting for the latter to complete and approve the DRGR-AP. HUD approved NMHCâ¿Â¿s CDBG-MIT DRGR AP on November 17, 2022.

# **Project Summary**

Project #, Project Title	This Report	To Date	
	Program Funds Drawdown	Project Funds Budgeted	Program Funds Drawdown
9999, Restricted Balance	\$0.00	\$0.00	\$0.00
ADM, Administration	\$0.00	\$811,250.00	\$0.00
INF, Infrastructure	\$0.00	\$14,602,500.00	\$0.00
PLA, Planning	\$0.00	\$811,250.00	\$0.00

# **Activities**

# Project # / ADM / Administration



# **Grantee Activity Number: ADM Activity Title: Administration**

**Activity Type:** 

Administration

**Project Number:** 

**ADM** 

**Projected Start Date:** 

09/29/2022

**Benefit Type:** 

N/A

**National Objective:** 

Low/Mod

**Activity Status:** 

**Under Way** 

**Project Title:** 

Administration

**Projected End Date:** 

10/02/2032

**Completed Activity Actual End Date:** 

**Responsible Organization:** 

Northern Marianas Housing Corporation1

Overall	Oct 1 thru Dec 31, 2022	To Date
<b>Total Projected Budget from All Sources</b>	\$0.00	\$811,250.00
Total Budget	\$0.00	\$811,250.00
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$1,780.98	\$10,031.81
Northern Marianas Housing Corporation1	\$1,780.98	\$10,031.81
Most Impacted and Distressed Expended	\$1,780.98	\$10,031.81

### **Activity Description:**

This activity will focus on the funding of all activities related to the overall administration of the CDBG-MIT grant (staffing and general management oversight and coordination).

### **Location Description:**

### **Activity Progress Narrative:**

Clarification Statement for the MIT QPR4-2022

There were no drawdowns due to the following: We had an issue with the fund obligation on the DRGR website that was resolved on January 5, 2023, which was after the Quarter had ended.

We made the first fund drawdown on January 09, 2023, that will show these expenses on the next report period.

**CDBG-MIT Administrative** 

Due to limited CDBG-MIT funding, NMHC will be utilizing its existing employees and outsource professional services, as needed, to administer and implement the CDBG-MIT program.

Area of Need Current Staff Support Identified Gap (FTEs)Capacity Description Grants Management



- Corporate Director
- Deputy Corporate Director
- · Chief Financial Officer
- CDBG-DR Program Manager
- Manage program progress, risks, communication, complaints Manage strategic partnerships (government agencies) Recommend projects for approval

### Financial Management and Planning

- · Chief Financial Officer
- · Senior Accountants
- · Review and process payments/invoices
- Manage DRGR and QPR reporting
- Track Project and program budgets
- · Financial reporting

### Procurement and Contract Management

- NMHC Office Manager/Procurement Officer
- CDBG-DR Administrative Manager
- CDBG-DR Procurement Officer
- · Maintain procurement and contract registry Data Systems and Reporting
- NMHC Office Manager/Procurement Officer
- CDBG-DR Administrative Manager
- CDBG-DR Procurement Officer
- Outsource services for GIS mapping analysis and data research Training
- CDB-DR Administrative Manager
- CDBG-DR Program Manager
- Develop policy and procedures manual

# **Accomplishments Performance Measures**

**No Accomplishments Performance Measures** 

### **Beneficiaries Performance Measures**

No Beneficiaries Performance Measures found.

# **Activity Locations**

No Activity Locations found.

### Other Funding Sources

No Other Funding Sources Found

### **Other Funding Sources Budgeted - Detail**

No Other Match Funding Sources Found

Activity Supporting Documents:	None
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Project # / Planning



# Grantee Activity Number: PLA Activity Title: Planning

**Activity Type:** 

MIT - Planning and Capacity Building

**Project Number:** 

PLA

**Projected Start Date:** 

09/02/2022

**Benefit Type:** 

N/A

**National Objective:** 

Low/Mod

**Activity Status:** 

**Under Way** 

**Project Title:** 

Planning

**Projected End Date:** 

10/02/2032

**Completed Activity Actual End Date:** 

**Responsible Organization:** 

Northern Marianas Housing Corporation1

Overall	Oct 1 thru Dec 31, 2022	To Date
Total Projected Budget from All Sources	\$0.00	\$811,250.00
Total Budget	\$0.00	\$811,250.00
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$19,631.49	\$219,878.47
Northern Marianas Housing Corporation1	\$19,631.49	\$219,878.47
Most Impacted and Distressed Expended	\$19,631.49	\$219,878.47

#### **Activity Description:**

This activity will focus on planning eligible activities under the CDBG-MIT program.

### **Location Description:**

### **Activity Progress Narrative:**

Clarification Statement for the MIT QPR4-2022

There were no drawdowns due to the following: We had an issue with the fund obligation on the DRGR website that was resolved on January 5, 2023, which was after the Quarter had ended.

We made the first fund drawdown on January 09, 2023, that will show these expenses on the next report period.

### **CDBG-MIT Planning**

The CDBG-MIT Planning allocation is \$811,250 (representing 5% of the total CDBG-MIT grant allocation) and will be used to support local, regional and statewide mitigation planning efforts. Planning funding can be used for: land use planning, hazard mitigation planning, modernization and resiliency planning, upgrading mapping capabilities, and other plans. For Local Planning and Hazard Mitigation Planning, NMHC intends to accept applications year-round subject to funding availability. Spending though these programs is expected to continue for most of the life expectancy of the grant. Additional information and details about the application



process as it pertains to these can be found in the NMHC's CDBG-MIT Action Plan. Leftover funds from this allocation, if any, will be reprogrammed to fund existing infrastructure mitigation projects through a non-substantial amendment or new infrastructure mitigation projects not identified in the CDBG-MIT Action Plan by way of a substantial amendment to the program's Action Plan.

# **Accomplishments Performance Measures**

**No Accomplishments Performance Measures** 

### **Beneficiaries Performance Measures**

No Beneficiaries Performance Measures found.

# **Activity Locations**

No Activity Locations found.

**Other Funding Sources** 

No Other Funding Sources Found

# **Other Funding Sources Budgeted - Detail**

**No Other Match Funding Sources Found** 

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